

Guidelines

- The companies are allotted dates for conducting Pre-Placement Talk (PPT)/Written Test/Online Test, with a request to confirm the same by a specified date.
- TPC advises the companies to conduct the PPT before the recruitment process for the final placement commences. This will provide ample time to the students for making a considered decision in joining the company. Early conduct of Written/Online test may facilitate the company in earning an early date for final placement.
- In case the company finds it inconvenient to visit the campus twice for going through its complete selection process, it can be accommodated to carry out the entire selection process, including PPT, during final placement day on a mutually agreed date.
- The list of shortlisted students for the final placement process is to be mailed to the TPC by the company prior to their visit.
- It is possible that a student shortlisted by a company might have earned a job prior to the company's scheduled date for the final placement process. TPC will provide a comprehensive list of such students to the company before its scheduled slot. Because of non-availability of such already selected candidates, the company is advised to maintain an extended list of shortlisted candidates, who can then be made eligible for the final placement process.
- The final selection is not to be disclosed to the students directly. The results are to be submitted to the TPC by the end of the procedure.
- The company is required to send offer letters to TPC, who will then hand it over to the concerned students. Such letters are expected to reach the Cell before the end of every year.

Guidelines for Recruiters

- The companies are allotted dates for conducting Pre-Placement Talk (PPT)/Written Test/Online Test, with a request to confirm the same by a specified date.
- TP Cell advises the companies to conduct the PPT before the recruitment process for the final placement commences. Based on this the students would be able to make a considered decision in joining the company. Early conduct of Written/Online test may facilitate the company in earning an early date for final placement.
- In case the company finds it inconvenient to visit the campus twice for going through its complete selection process, it can be accommodated to carry out the entire selection process, including PPT, during final placement day on a mutually agreed date.
- The list of shortlisted students for the final placement process is to be mailed to the TPC by the company prior to their visit.
- It is possible that a student shortlisted by a company might have earned a job prior to the company's scheduled date for the final placement process. TPC will provide a comprehensive list of such students to the company before its scheduled slot. Because of non-availability of such already selected candidates, the company is advised to maintain an extended list of shortlisted candidates, who can then be made eligible for the final placement process.
- The final selection is not to be disclosed to the students directly. The results are to be submitted to the TPC by the end of the procedure.
- The company is required to send offer letters to TPC, who will then hand it over to the concerned students. Such letters are expected to reach the Cell before the end of every year.

Following should be clearly stated:-

- Job profile and growth prospects
- CTC being offered by the company (CTC and Take-Home)
- Past record of recruitment
- Conduct of Pre Placement Talks/Written Test/Online Test before final placement.
- Feedback from the students/alumni regarding the company
- Internship offered.

The company if interested can conduct selections for summer internship during their visit.

The Students of B Pharm/M Pharm shall be available from JULY ONWARDS for hiring or for internship.